

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY OF February 9,2022**

The February 9, 2022 meeting of the Hilltown Township Water and Sewer Authority was called to order by Chairman Frank Beck at 7:30 PM. Because of the ongoing COVID-19 pandemic, the Board, relying upon guidance from the Office of Open Records and General Counsel to the Pennsylvania Municipal Authorities Association, conducted a hybrid meeting via Zoom. More precisely, several Board members and staff were present at the Authority office (thereby allowing the public physical access to the meeting) while other Board members participated remotely. Board members appearing in person included the Chairman, Melvin Wright and Bruce Knipe. Board members appearing remotely included John Rankin and Keith Weiss. The Authority Manager, as well as staff members Gary Weaver of Castle Valley Engineering (Authority Engineer) and Jack D. Wuerstle, Esquire (Authority Solicitor) appeared in person. No members of the public attended the meeting.

Following the Pledge of Allegiance, Chairman Beck called for action on the minutes from the January 2022 meeting of the Authority. Mr. Rankin made a motion to approve the minutes as presented; Mr. Knipe seconded. The motion carried 5-0.

There was no public comment and no confirmed appointments.

Chairman Beck then called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for the previous month, with the wells combining to pump just under 9.8 million gallons (or 47% of the capacity allowed by the Delaware River Basin Commission). Mr. Groff also noted a continued high volume of PA One calls, but thus far there appears to be no specific reason for the same. Finally, Mr. Groff reported the discovery of one (1) leaking line in the vicinity of Telegraph Rd., which was promptly fixed.

Sewer operations were also normal last month. The new electric line for the meter that was damaged during the hurricane last autumn is expected to go in next week. In addition, Mr. Groff sought Board approval for the purchase of an additional 25 EDUs, as in-fill projects have reduced surplus. Mr. Rankin made a motion to purchase the EDUs; Mr. Weiss seconded. The motion carried 5-0.

With regard to capital projects, the Solicitor advised that the one (1) year approval period is soon to expire on the variance granted from the Zoning Hearing Board in March of 2021. As a consequence, the Solicitor has already sent a letter to the Zoning Hearing Board Solicitor requesting a one (1) year extension of the zoning relief. The Zoning Hearing Board Decision expressly allows for such requests on a year-by-year basis. The Solicitor will further advise once he hears back from the Zoning Hearing Board.

As to current development projects, the Regency at Hilltown continues to march toward completion. Tice Estates remains in the 18-month maintenance period, as does the Arbors at Hilltown. The force main is completed at Hilltown Glen, the Act 537 has been executed for the Lohin project, and engineering review on the Johnson tract has been forwarded to the developer. The Witkowksi project (Fox) is complete and will be removed from the staff report.

As to proposed projects, there is nothing new to report on the Sensinger subdivision, while the Buccafari project is moving ahead.

There was no Executive Session.

Chairman Beck thereafter called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Knipe made a motion to approve the Treasurer's report and payment of bills; which was seconded by Mr. Wright. The motion carried 5-0.

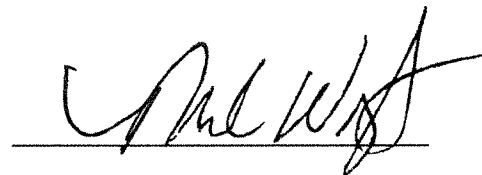
There were no escrow releases.

As to Old Business, the Solicitor advised that execution versions of the necessary easements are being sent out to the two (2) property owners along Route 313. These easements will allow for the extension of water and sewer lines from the Wawa site at Route 113 to Quarry Road. The documents would have gone out earlier, but there were challenges in printing out the required exhibits.

Regarding new business, Mr. Groff and the Solicitor discussed Resolution 2022-2, which provides for the destruction of various documents (all of which are identified in Resolution 2022-2) that qualify for destruction under state law. Most of these documents were either old day-to-day business records or documents that were otherwise not necessary to maintain. Mr. Knipe made a motion to approve Resolution 2022-2; Mr. Wright seconded. The motion carried 5-0.

With no further business before the Board, Mr. Wright made a motion to adjourn the meeting at 8:01 P.M., seconded by Mr. Knipe. The motion carried 5-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Wright", is written over a horizontal line. The signature is cursive and somewhat stylized.