

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY OF FEBRUARY 8, 2023**

The February 8, 2023 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Chairman Frank Beck. Other Board members in attendance included John Rankin, Melvin Wright, Keith Weiss and Bruce Knipe. The Authority Manager, along with staff members Gary Weaver of Castle Valley Engineering (Authority Engineer) and Jack D. Wuerstle, Esquire (Authority Solicitor), were also present.

Following the Pledge of Allegiance, Chairman Beck called for action on the minutes from the Authority's January 2023 meeting. Mr. Rankin made a motion to approve the minutes as presented; Mr. Wright seconded. The motion carried 5-0.

There was no Public Comment or Confirmed Appointments, therefore the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for the previous month, with the wells combining to pump approximately 11.3 million gallons (or 54% of the capacity allowed by the Delaware River Basin Commission). Mr. Groff thereafter discussed the SOC waiver to PaDEP, which should be filed in the next several days. Mr. Groff also discussed the robotic inspection of the water tank and how the tank is showing little or no wear and tear.

The sewer system operations were uneventful last month as well. The PTA meter should be installed by end of week. The EDU purchase is complete.

As to capital projects, the permitting process continues with respect to the new well. The Township's latest response to PADEP regarding the Route 313 extension just went out, and staff is cautiously optimistic that, if any issues remain, they should be minor ones.

Regarding current development projects, The Regency at Hilltown has been completed, while The Arbors at Hilltown remains in the 18-month maintenance period (which expires April 2023). Construction has been completed at Hilltown Glen and the tapping fees have been received for the Johnson Tract. The sewer lateral to the Buccafuri site has been completed, and the remaining monies from the preliminary agreement have been returned. On the Lohin tract, the Township has signed off on the Act 537, but the Authority is still awaiting payment of tapping fees.

With respect to proposed projects, there has been no further progress on the Sensinger subdivision. However, on the Weidner Tract, the developer has submitted an application to the Zoning hearing Board to construct a roadway and retaining walls in steep slopes.

Chairman Beck next called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Rankin made a motion to approve the Treasurer's report and payment of bills; Mr. Knipe seconded. The motion carried 5-0.

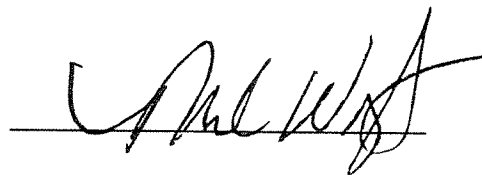
There were no escrow releases and no Old Business.

In terms of New Business, the Solicitor presented Resolution 2023-2, which provides for the destruction of certain older/obsolete documents pursuant to the State's Records Retention Act. Mr. Wright made a motion to approve Resolution 2023-2 as presented; seconded by Mr. Weiss. The motion carried 5-0.

The Board then convened an Executive Session to discuss personnel matters.

With no further business before the Board, Mr. Wright made a motion to adjourn the meeting at 8:29 P.M., seconded by Mr. Rankin. The motion carried 5-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Wright", is written over a horizontal line. The signature is cursive and somewhat stylized.